



# Fritchley CE (Aided) Primary School

## CHARGING AND REMISSIONS POLICY

**In accordance with the 1988 Education Act, the school will not charge for normal school activities but where the school incurs additional costs for extra activities, the school reserves the right to charge or invite voluntary contributions from parents/carers as detailed below. No child will be barred from an activity as a result of their parent/carer's inability or willingness to pay.**

The Governing Body reserves the right to apply a charge for the following activities.

- 1) School visits and visiting performers  
In the case of school visits or visiting performers, a fee is usually incurred by the school and parents/carers will therefore be asked to make a voluntary contribution. No child will be excluded from an activity if a parent is unable or is unwilling to contribute. However, it would probably be necessary to cancel an activity if parents did not support it financially. Parents are normally expected to meet the full charge. The school will consider, where appropriate, making payment in full or part for children from families where genuine hardship can be proven.
  
- 2) Residential visits/activities outside school hours:  
Parents will be expected to meet the full cost of these activities but participation in such activities would be voluntary.  
  
Parents receiving Family Credit/ Income Support would have their costs paid for by the school.
  
- 3) Practical activities e.g. cookery, craft, technology:  
Parents may be asked to pay the cost or part of the cost where the finished product is to be kept by the pupil.  
  
No child will be disadvantaged because of parent's inability or unwillingness to pay and **ALL** children will participate in these activities.
  
- 4) Lost school property:  
Parents will be expected to replace or pay for lost or damaged items of school property subject to the discretion of the Head Teacher.
  
- 5) Damages/Breakages  
Wilful or malicious damage to school buildings or property will be charged to parents.
  
- 6) School Lunches  
Please see the school's dinner money policy

7) Out of School Club

The after school provision is charged at the following

Breakfast Club	£4.50
After School Club	£8.50 (£7.50 for siblings)

Payment for after school club is due in advance. An invoice will be issued on a Friday and payment for the coming week/month or term should be made on the following Monday. As staffing costs are determined by expected numbers, 24 hour's notice (by speaking to a member of school staff) is required for cancellation of a session or sessions. Such cancellations will show as a credit on the following invoice. Care will not be provided if invoices are not paid on time. Unattended sessions that have not been properly cancelled, will be charged for. Bookings may be made on a casual day by day basis but in these circumstances, a place cannot be guaranteed.

8) Telephone Calls

A charge for the use of school telephones for private calls will be made to all users:

- 10p for local calls
- 20p for national calls
- Overseas calls= approval to be sought from the Head teacher and an appropriate charge to be made

9) Photocopying

A charge will be made for all private photocopying:

- A4 black and white – 5p per side
- A3 black and white – 10p per side
- A4 colour – 10p per side
- A3 colour – 20p per side

Other consumables to be charged at the appropriate rate (these charges may fluctuate slightly to take into account price increases)

- Laminating – A4 – 25p each
- Laminating – A3 – 68p each

## REMISSIONS POLICY

### Voluntary Contributions

Voluntary contributions may be invited for any of the schools activities. The school wishes to make it clear that:

1. There is no legal obligation to make a contribution
2. A pupil whose parents do not make a contribution will not be treated differently
3. An activity may be cancelled if insufficient funding is generated from voluntary contributions

**Reviewed: Nov 2021**

**Review date: Nov 2022**